

Isle of Wight County Show Ltd

Central House, 48 – 49 High Street, Newport, Isle of Wight, PO30 1SE

Tel/Fax: 01983 826275

e-mail: info@showorganiser.co.uk

Registered Company No: 3073702

TRADE SPACE APPLICATION 2009 SHOW

Saturday 18th & Sunday 19th JULY

To be read in conjunction with the Exhibitors Notes overleaf which form part of the application

Company or Organisation: _____

Nature of Exhibit: _____

Address: _____

_____ Post Code: _____

Contact Name _____ Telephone: _____

Fax: _____ e-mail: _____

Will your exhibit include live demonstrations: Yes / No (If Yes please give brief details):

Will you be offering Prizes etc? Yes / No (If Yes please give brief details, & see notes overleaf):

Do you have a current Risk Assessment for this activity? Yes / No (If Yes please attach)

RESERVATION of _____ METRES FRONTAGE

TARIFF: TRADE £25.00 (MINIMUM £25.00)
CATERING £100.00

Will you be using a generator Yes / No (if yes fire extinguishers must be provided) Please confirm rated capacity. _____

Electricity is available to certain sites, for which there is a fixed pre-payment charge of £25 for the weekend

(the Show Organisers reserve the right to charge additionally for obvious excessive use)

A 16amp round pin to 13 amp square pin adapter will be required (Note: that on sites with electricity generators are not permitted)

Trade Association (If applicable) _____

ALL EXHIBITORS ARE REQUIRED TO HAVE FULL THIRD PARTY AND PUBLIC LIABILITY INSURANCE

NAME OF INSURANCE COMPANY _____

POLICY NUMBER _____ (Please attach copy)

I / We enclose remittance of £	made up of		
Stand Space:	Plot fee	@ £25.00	£.....
	Catering	@ £100.00	£.....
Electricity		@ £25 for the weekend	£.....
TOTAL			£ _____

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Isle of Wight County Show Limited

2009 Show

TRADE SPACE NOTES

(Forming part of your agreement)

Booking and Payment

No application for a space will be considered before a completed application form has been received and the undertaking below signed and the appropriate remittance made.

ACCEPTANCE OF ANY APPLICATION IS AT THE SOLE DISCRETION OF THE ORGANISERS.

Electricity

Electricity is available to certain sites, for which there is a fixed pre-payment charge of £25 per day for catering, & all other exhibits

We reserve the right to charge additionally for obvious excessive use

A 16amp round pin to 13 amp square pin adapter will be required (**Note: that on sites with electricity, generators are not permitted**) Elsewhere the use of mobile generators is generally permitted subject to conforming to any appropriate safety regulations. Siting of generators will be subject to our approval. Noise and air pollution will be monitored, and if found excessive, use must cease. Generator users must be in possession of suitable fire extinguishers

Marquees

Exhibitors are expected to make their own arrangements. Your booked site must provide for sufficient space to accommodate guy ropes within it (i.e. approx 2 mtrs on each side).

Prizes/Alcohol etc.

Exhibitors are reminded to ensure that, if required, they are complying with the requirements of the Licensing Act (2003) if you are unsure regarding this, please contact the office.

Insurance

All exhibitors are required to have Third Party and Public Liability Insurance valid for the Showground*. The Organisers require production of the relevant certificate.

Refuse

Skips will be provided around the Showground for Exhibitors. Do not use the small bins provided for the general public. Sites are to be maintained in a clean and tidy condition at all times and ALL litter plant fixtures and fittings etc entirely removed at the end of the Show. Any disturbed ground is to be properly made good.

Vehicle Passes

No passes will be issued to trade stands for vehicles. This show will be a bucket collection on the gate with no fixed entry fee for visitors.

Health & Safety

All thoroughfares must be kept clear of obstructions of any kind. Setting up apparatus/vehicles must be contained within the stand / plot area and no encroachment will be allowed.

ALL Exhibitors must comply with all relevant Health and Safety requirements. If you have a current risk assessment for your activity, enclose this with your application#, Catering establishments and those dealing with or dispensing food and drink of any kind must comply with the relevant Food Hygiene regulations.

Cancellation & Refunds

Cancellations notified up to three weeks prior to the Show will be subject to a charge of 50% of the plot fee. There will be no refund for cancellations received after this date.

I / We certify that the details given are correct and confirm and accept the above terms and conditions.

Name _____ Position _____

Company / Organisation _____

Date _____

Please return your completed form, together with a copy of your insurance* (current risk assessment if you have one#) and your cheque made payable to:

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Central House 48/49 High Street Newport Isle of Wight PO30 1SE
Telephone/Fax (01983) 826275