# The Royal Isle of Wight Agricultural Society & associated Royal IW County Show Privacy Policy

Your privacy is important to The Royal IW Agricultural Society (RIWAS). This privacy notice provides information about the different types of personal information that we collect and the ways in which we use it, although please note that not all of this will be applicable to you. If in doubt please feel free to check by contacting us using the contact details at the bottom.

For the purpose of the Data Protection Act 1998 (the Act), the data controller is the Royal Isle of Wight Agricultural Society. Our data processor is Natural Enterprise which acts as secretariat to the Royal Isle of Wight Agricultural Society. This includes The Royal Isle of Wight County Show (IWCS).

#### Information We Collect From You

We collect and process the following data about you:

Information that you have provided by completing forms via:

Our websites – www.riwas.org.uk and iwcountyshow.co.uk

Application Forms – this includes information at the time of completing an application for membership or application for a pitch at a County Show.

This data may include Identity Data (name, title etc), Contact Data (email address, postal address & phone no. etc) & Financial Data (bank account details, i.e. in the case of a refund).

#### How we use your information

The type of information you provide and the manner in which we receive it will effect how we may use it. We may use your information for a number of purposes including:

- To contact you (i.e. to answer a question)
- To provide you with information regarding our products, services and events
- To notify you to any changes to our services or events

## **Lawful Processing**

We are required to rely on one or more lawful grounds to collect and use the personal information that we have outlined above. We consider the grounds listed below to be relevant:

Consent – where you have provided your consent for our use of your personal information in a certain way.

Legal Obligation – where the processing of your personal information is necessary for us to comply with a legal obligation to which we are subject.

Contractual relationship – where it is necessary for us to process your personal information in order to perform a contract/agreement to which you are party.

Legitimate interests – we reply on this basis where applicable law allows us to collect and use personal information for our legitimate interests and the use of your personal information is fair, balanced, and does not unduly impact your rights.

# Securing your personal information

We will take all reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information. We restrict access to those who have a need to know and we train staff in the handling of information securely.

## **Your Rights**

Unless explained otherwise, we will hold your data based on the following criteria:

For as long as there are reasonable business needs, i.e. managing our relationship with you and managing our operations;

For as long as we provide services to you;

You have the right to ask us not to process your personal data for marketing purposes. We will inform you (before collecting your data) if we intend to use your data for such purposes. You can exercise the right to prevent such processing by not checking certain boxes on the forms we use to collect your data -an opt-in process. You can also exercise the right at any time by contacting us as detailed previously.

Either of our websites may on occasion contain links to and form other websites. If you follow any such links please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please ensure you check these policies before you submit any personal data to these websites.

When we use your personal information you have the right to:

- 1. Ask us for confirmation of what personal information we hold about you, and to request a copy of that information. If we are satisfied that you have a legal entitlement to see this personal information, and we are able to confirm your identity, we will provide you with this personal information.
- 2. Request that we delete the personal information we hold about you. As far as we are legally required to do so.
- 3. Ask that we correct any personal information we hold about you which you believe to be inaccurate.
- 4. Object to the processing of your personal information where we: (i) process on the basis of the legitimate interest ground, (ii) use the personal information for direct marketing; or (iii) use the personal information for statistical purposes.
- 5. Ask for the provision of your personal information in a machine-readable format to either your self or a third part, provided that the personal information in question has been provided to us by you, and is being processed but us: (i) in reliance on your consent; or (ii) because it is necessary for the performance of a contract to which you are party; and in either instance, we are processing it using automated means.
- 6. Ask for processing of your personal information to be restricted if there is a disagreement about its accuracy or legitimate usage.

Please note that you also have the right to lodge a complaint with the Information Commissioner's Office at <a href="https://www.ico.org.uk/concerns">www.ico.org.uk/concerns</a>

# Updating this privacy notice

We may update this privacy notice by posting a new version on this website. If we update this privacy notice in a way that significantly changes how we use your personal information, we will bring these changes to your attention. Otherwise, we would recommend that you periodically review this privacy notice to be aware of any other revisions.

## How to contact us

Email: <a href="mailto:riwas@naturalenterprise.co.uk">riwas@naturalenterprise.co.uk</a>

Telephone: 01983 296244

Post: RIWAS, Shide Meadows Centre, Shide Road, Newport, Isle of Wight, PO30 1HR